

Undocumented Citizens

Information for Providers in the Southern Region

(rev. 7/28/09)

See the March 9, 2008 SMC Bulletin # 475 (copied below) for information on providing state-funded services for undocumented citizens. Listed below is further information about these authorization procedures:

1. Please clearly note “Request for Special Funding for Undocumented Citizen” in the memo section during your authorization request in the BUI system.
2. Be sure the Target Pop is entered as AMTNC (adults) or CMTNC (children).
3. Be sure that plan goals and interventions are written for a duration of no more than 30 days.
4. We understand that providers often think in terms of 90-day auth periods, and so please convert to a 30-day auth period what you would ordinarily request in a 90-day auth period. Below is an example of a request for a child needing 132 units of CSS in the first 90 days, and 90 units in the next subsequent auth period:
 - a. request on 4/15: $132/3 = 44$ units of CS individual
 - b. on 5/15: 44 units
 - c. on 6/15: 44
 - d. on 7/15: $90/3 = 30$ units
 - e. on 8/15: 30
 - f. etc.
5. The therapy package is similarly prorated. (2 sessions of P690806 per month max.). The P6H0004 counseling service is not available for undocumented citizens.
6. We will request an update to your agency contract each fiscal year to accommodate this service—pending available funding.
7. For follow-up auths, please be sure to select the H0036HA and P690806 codes that are linked to Fund Source 9994. (There are H0036HA and P690806 codes that are linked to FS 9991 for your normal auths).
8. Also please select Fund Source 9994.
9. Please note that our review criteria is the same for these clients as with others, ie. we look for medical necessity based on level of care, etc.
10. Also note that funding is limited for these services, and that approval is based on need *and the availability of funding*. Please be sure to inform consumers of this condition. You can call a Care Manager at any time for an update on funding availability.

TO: SMC Southern Region Providers

**RE: Procedure for accessing special funding for Undocumented Citizens.
SMC Communication #475**

DATE: March 12, 2008

Please be aware that, if you are serving undocumented citizens who are not eligible to be funded through state funds due to target population qualification barriers, a process for requesting an exception was implemented this fiscal year.

If a consumer would otherwise be eligible for services but the question regarding citizenship on the IPRS disqualifies them for a target population category, you may request an exception for funding from SMC. In order to request an exception, please submit a PCP following the usual process and include a cover sheet or notation in the comments section of the cover sheet in the Communication Center stating "Request for Special Funding for Undocumented Citizen." The PCP will then be reviewed by a Care Manager following the standard processes. If the PCP is acceptable and can be approved, the reviewing Care Manager will then seek approval for special funding from administration. Funding is limited and will be approved on a short-term basis as long as funding allows. If approved, the Care Manager will request a modification to the provider contract to add funding source 9994 in RU 685. All services approved through this special funding will require authorization on a 30-day basis.

Again, this special funding allowance is only available for those undocumented citizens who would meet criteria for a target population for state funded services except that their citizenship status prevents them from qualifying.